



**DISCOVER. TRY. SHOP.**

*Where everything is better for you!*

**12-14 MARCH 2016**

MELBOURNE CONVENTION  
& EXHIBITION CENTRE

## EXHIBITOR GOODS

This label is required to be attached to each individual item being delivered to the Melbourne Convention & Exhibition Centre for Exhibitors participating within an event.

- Please fill in all blank fields
- Do not delete any section of this label

Do not deliver before: **10<sup>th</sup> March 2016**

Date of event: 12<sup>th</sup> – 14<sup>th</sup> March 2016

Deliver to:  
The Natural & Organic Super Show  
MCEC  
Bays 3 - 7  
Enter off Normanby Road  
South Wharf VIC, 3006

Attention : (Stand/Company Name) \_\_\_\_\_

Contact : (Your Mobile Number) \_\_\_\_\_

Stand Number: \_\_\_\_\_

Courier/Carrier Company: \_\_\_\_\_

Description of item(s) being delivered: \_\_\_\_\_  
(Including contents)

**BOX NUMBER**

**of**

### Important Information:

- The MCEC does not accept/sign or store deliveries on behalf of exhibitors. The exhibitor (or a representative, such as the event organiser) must be on site to sign for items.
- Exhibitor deliveries are not permitted before the contracted tenancy time for the event. Please liaise with your event organiser for your allocated time.
- Exhibitor deliveries will not be accepted without correct labelling.
- The MCEC does not provide a logistical service for exhibitors i.e. forklifts or electronic pallet jacks. All logistical movements, i.e. relocation of boxes to and from the exhibition stand, are the exhibitors' responsibility.
- For delivery of large or heavy items please advise your event organiser prior to the event.
- All items must be collected at the conclusion of the event contracted tenancy. Any items left on site without permission, will be disposed of.